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# University of Central Lancashire

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## UCLAN Research Repository Policy

The CLoK Repository Service forms part of the University of Central Lancashire's provision for supporting digital preservation and Open Access scholarship. Its policies and practices are designed to create a healthy digital culture and to render the University a trusted source and user of digital information and data. We seek to adopt and support national standards around file creation and storage and metadata and to maintain a robust governance framework in the interests of all users and stakeholders.

In support of the objectives stated in the [2017-2020 UCLan Strategy Document \(internal only\)](#) and in line with the University's policies and those of funding partners and statutory bodies, researchers are required to record the details of their research outputs on the Research Repository - CLoK. Wherever possible UCLan researchers should also ensure full-text copies of their published work are also deposited as soon as possible, taking into account publisher and other third parties' policies and rights. In accordance with academic regulations digital copies of theses associated with the award of post-graduate degrees at UCLan are also deposited on the Research Repository - CLoK.

See also [Research Strategy and Policy](#) and [Research Data Management policy](#)

**+ Copyright Policy** for works uploaded to the repository

**+ Metadata Policy** for information describing items in the repository

**+ Data Policy** for full-text and other full data items

**+ Content Policy** for types of document & data set held


**+ Submission Policy** concerning depositors, quality & copyright

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