

University of Bradford Publications Policy

The University of Bradford's Publications Policy requires that:

- a) Authors inform Research and Knowledge Transfer Support, Library and their Faculty **before** they submit an output to a publisher for review/publication.
- b) Authors ensure bibliographic details of all research outputs are recorded in the University's institutional repository, no later than the date of acceptance for publication.
- c) Authors deposit full text copies of research outputs i.e. final accepted peer-reviewed author's manuscript for journal articles and conference papers in the institutional repository no later than 3 months after the date of acceptance for publication (and ideally on acceptance for publication).
- d) Where publisher's copyright permissions allow and there are no confidentiality or commercial constraints, the research outputs in the institutional repository must be made 'open access', i.e. freely accessible over the internet. NOTE: the maximum embargoes are 12 months (Main Panels A and B i.e. natural, physical sciences, health and engineering) and 24 months (Main Panels C and D i.e. social sciences, management, arts and humanities).
- e) Authors must use a standardised institutional affiliation "University of Bradford" in all research outputs to ensure clear affiliation with the University of Bradford.
- f) Authors must acknowledge the source of grant funding associated with a research output.
- g) Authors must comply with the funders' policies relating to open access and research data management.
- h) The policy applies to all research outputs, including those published by PhD students. Researchers may also deposit other published outputs such as 'journalism'. These often contribute to the impact of the researchers' work and provide valuable permanent accounts of our research activities. Where copyright permits, monographs may also be deposited. Research Councils UK does not currently require monographs to be made freely accessible but we encourage an open access approach to all outputs.

Approved by Senate 6th May 2015