

NTU Open Access Mandate

Message from Provost

11 August 2011

Dear Colleagues,

In line with the growing worldwide trend to make research publications freely available on the Internet, NTU will implement the following open access (OA) mandates with effect from 8 August 2011.

1) Staff publications

All NTU staff must deposit their final peer-reviewed manuscript of journal articles and conference papers electronically to the Digital Repository (DR-NTU) maintained by the Library upon acceptance of their publications, so that these can be made available, whenever possible, for global access through the Internet.

- a) The policy will enable the intellectual output of NTU to be collated together in one place and expose NTU research work to a wider worldwide community. This free access to valuable content will benefit other scholars and researchers everywhere and will also lead to greater use and citation of NTU research publications.
- b) Many journal publishers allow authors to self-archive their publications in open repositories such as DR-NTU. For those that do not, the citation and abstract will be displayed and a link provided in the DR-NTU to the subscribed content whenever appropriate.
- c) The Library will strive to minimize any inconvenience to staff in complying with the policy by providing them with various options to deposit their article. Staff can deposit their works using RIMS as part of their current submission exercise. Alternatively, they can submit directly to DR-NTU using the [electronic submission system](#). Finally, for the initial implementation, staff can also approach their subject librarians who will submit publications on their behalf.

2) Higher degree theses

The full-text of higher degree theses (PhD and masters by research only) will be made available on open access. All PhD and Masters degree (by research only) students are required to submit the complete full-text digital version of their theses to the Library via DR-NTU within one week of the compulsory submission of the hard copy to the Graduate Studies Office.

- a) The student shall retain their rights as author of the thesis in compliance with current university regulations and shall grant the rights to the University to publish it in the institutional repository or any other library open access repositories.

- b) Exemptions from compulsory deposit or an imposition of an embargo period will be given to theses that contain information of pending patent applications or where the proprietary nature of the content forbids their publication and dissemination.

Note: - Currently the full-text of higher degree theses are available only to NTU staff and students.

The Library will follow up with detailed information on complying with the policies. For further information, please visit [this webpage](#).

Professor Freddy Boey
Deputy President and Provost