



RESEARCH

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CSU Research Output (CRO) Repository Open Access Mandate

The [CSU Research Output \(CRO\) Repository](#) is the showcase for research and scholarly outputs created by CSU staff. It contributes to the growing international trend for Open Access to scholarly outputs and makes research literature freely available on line. Articles on CRO can be retrieved through search engines.

The benefit of having open access outputs in CRO is that it increases the visibility of research which may increase impact and citation rates. CRO provides CSU researchers with the green open access model which does not require extra payment for open access to the material. Articles are deposited in CRO as part of the HERDC submission process and if the publisher allows then the appropriate version of the full paper is made publicly available.

Open Access Mandate

All refereed, revised and final draft research manuscripts must be deposited in the CSU Institutional Repository (CRO) via MyResearch immediately after being accepted for publication. Items are entered into MyResearch as part of submission for publication points. Such manuscripts will be made Open Access via CRO except where this is restricted by a publisher's policy. Books may be self-archived at the author's discretion.

Eligible depositors

CSU Staff and Students who are eligible to contribute to Higher Education Research Publication Data Collection.

Material for inclusion in CRO – submitted into Research Master

The full text of any publication which would be included under the Higher Education Research Data Collection (HERDC) is to be submitted via MyResearch so that it can be included in CRO.

These are:

- Refereed journal article
- Refereed Conference paper
- Book Chapter (if allowed by publisher)
- Monograph/Book (citation and abstract only)
- Digitised versions of Creative Works that meet the **Creative Works Register Criteria**
- Published Research reports
- Products of research based projects
- Reports to Government
- Higher degree research theses

The commonly acceptable version of the document to be included for open access retrieval via CRO is the final accepted, post peer-reviewed and pre-publication manuscript. The file can be formatted as the author wishes but it must not have any publisher mark-up. If permission is granted for the published version of the paper to be open access the appropriate version will be available through CRO.

Responsibilities

Depositors:

- Be familiar with the latest version of the **CSU Intellectual Property Policy**.
- Ensure an electronic copy of the final accepted draft (after peer review, before layout adjustments by publisher) is retained for submission to the repository.
- Authors when signing a publishing agreement are encouraged to specify that their information can be available on open access repositories.
- Warrant that to the best of their knowledge and belief that the material deposited is the original work of the submitter and does not infringe upon someone else's copyright
- The author grants to the repository the non-exclusive right to reproduce, adapt, publish, electronically communicate and distribute the material for the purpose of making the material available to end-users in the digital repository.
- Where the material has been sponsored by another organisation (e.g. a funding body), the author warrants that they have fulfilled any obligations required under the agreement with the

sponsor about the use of the material.

- Notify the Repository Administrator if material is embargoed and the duration of embargo. Material affected by embargo will be locked in CRO until the embargo expires
- Creative works depositors are responsible for providing the work in a digital format which can be stored and retrieved in an open access environment.

Repository Administrators:

- Create stable URLs for deposited items
- Identify and abide by publisher policies regarding open access to articles via institutional repositories.
- The repository may keep a copy of the material for security, back-up and preservation
- The repository will provide examples of suggested clauses for authors to utilise when submitting research for publication to ensure that they retain the ability to publish in Institutional Repositories.

Quality Assurance:

- All submissions will be assessed for compliance before they are made available for open access.
- Depositors can expect a delay between submission and open access availability in CRO.
- Division of Library Services (DLS) is responsible for ensuring compliance with Copyright and publisher licences.
- DLS ensures compliance of submissions with established metadata standards in CRO.
- Where issues arise with compliance CRO administrators will provide feedback to the depositor.

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